



www.goldribbonevents.com | 330.327.6675

14 karat Gold Package

- One complimentary consultation
- 2 In person meetings
- Final meeting with on-site coordinator
- Creation of timeline for ceremony and reception
- Verify and finalize vendor information and distribute final timeline to appropriate vendors
- Coordination of ceremony rehearsal
- Overseeing Set-up and design of ceremony and reception
- Receive deliveries and greet vendors on day of wedding
- Set-up of all wedding items at ceremony and reception (i.e. place cards, programs, favors, etc)
- Cue music and wedding party for ceremony
- Verify event is on schedule and adjust timeline if necessary
- Distribute any payments to vendors on the day of the event
- Pack up any items at the end of the evening such as cameras, gifts, guest book, toasting flutes, cake servers, etc.
- Assist bride, groom and wedding party with any needs the day of the wedding
- Unlimited Day of coverage
- Additional hours can be added on for \$75 per hour

18 karat Gold Package

- 6 in person meetings (2 hours maximum per meeting)
- Vendor recommendations and selection including contract negotiations to ensure all are within your budget
- Final meeting with on-site coordinator
- Unlimited consultations via phone or email
- Etiquette advice and event design and décor suggestions for wedding theme, linens, favors, etc.
- Assist with invitation selection
- Create detailed timeline for the wedding day
- Coordination of ceremony rehearsal
- Overseeing Set-up and design of ceremony and reception
- Receive deliveries and greet vendors on day of wedding
- Set-up of all wedding items at ceremony and reception (i.e. place cards, programs, favors, etc)
- Verify and finalize vendor information and distribute final timeline to appropriate vendors
- Month-to-month bridal checklist
- Assistance with Menu Selections
- Unlimited Day of coverage

24 karat Gold Package

- Site Search, selection and contract negotiation
- Vendor recommendations including all meetings and contract negotiation
- Out of town guest hotel accommodations
- Budget Advise and Management
- 6 in person meetings (2 hours maximum per meeting)
- Final meeting with on-site coordinator
- Unlimited consultations via phone or email
- Etiquette advice and event design and décor suggestions for wedding theme, linens, favors, etc.
- Assist with invitation selection
- Create detailed timeline for the big day
- Coordination of ceremony rehearsal
- Overseeing Set-up and design of ceremony and reception
- Receive deliveries and greet vendors on day of wedding
- Set-up of all wedding items at ceremony and reception (i.e. place cards, programs, favors, etc)
- Verify and finalize vendor information and distribute final timeline to appropriate vendors
- Month-to-month bridal checklist
- Assistance with Menu Selections
- Unlimited Day of coverage
- and much, much more!

